

**Minutes for CAC Meeting
June 6, 2014**

Chairman Sarah Scarbrough called the meeting to order at 12:50. This meeting was the first to include a number of new appointees from the McAuliffe administration. The official announcement of all new board members will follow in the next week. Chairs for the individual committees will not be appointed by the First Lady until that time.

Members in Attendance (*indicates new appointee):

Susan Brown Allen
Leslie Bowman*
Thomas Camden
Cindy Conner*
Harry Davis
Bryan Green
Clay D. Hamner
Mark Herndon
Will Paulsen*
Jane Plum*
Monica Rao*
Alexander Reeves*
Sarah Scarbrough
Mary Theobald
Bryan Green
Jane Plum

Guests:

Alice Lynch
Andrea Peeks
Kathleen Kilpatrick
Jane Hostetler

Staff:

Liza Purcell (for the First Lady)
Victoria Lewkow
George Bishop

Minutes from the March 4 meeting were approved as written.

MANSION DIRECTOR'S REPORT (George Bishop)

Financial: (see attached sheet)

Tours: Total number of visitors to the Mansion from March through May was 1,268. Included in that number is 411 from Garden Day in April, and 140 students in May from Woodville Elementary School.

Garden Day Report: Despite cold and rainy conditions, the Mansion's Garden Day on April 29 to kick-off Garden Week in Richmond proved a great success. Flowers throughout were arranged by floral designer David Pippin and his volunteer committee. The Old Kitchen was opened to the public. Over 500

fresh-baked cookies made by Chef Chris Blain, along with lemonade, were available to visitors. There are plans to continue this tradition in 2015.

Greenhouse: Expected completion of the greenhouse is slated for mid August 2014. A harsh winter set the completion date back by several months. Budget for the project totals \$173,100, funded in large part by donations. Except for a \$10,000 pledge, all donations have been received. At this time, the work remaining includes installation of under-floor heating, concrete, doors, benches, and other small items.

Old Kitchen: First Lady Dorothy McAuliffe has expressed a desire to open the Old Kitchen as part of our standard tour. It was opened for tours on Garden Day this April with a great response from visitors. All seemed to enjoy this peek into another side of life in the Executive Mansion: the daily life of slaves and servants. Research is currently underway for more information about the kitchen and those who worked in it through the years. An inventory dated from 1818 has been found in the papers of Governor Prescott that catalogs the items from the kitchen at that time. Plans to hold a fundraiser to furnish the kitchen with these items are under consideration.

DEPARTMENT OF GENERAL SERVICES (Andrea Peeks)

Efforts are underway to perform a comprehensive inventory of furnishings in the Mansion collection.

REPORT FROM VIRGINIA CAPITOL FOUNDATION (Alice Lynch)

The Capitol Foundation held its first gala in the Capitol Building on April 22 (rescheduled from February 13). The ultimate goal of this and future fundraisers is to raise \$10 million for various projects. Current ones include two monuments in the Square: one to Native Americans and the second to honor Virginia women. Two gifts, each at \$100K, along with matching monies will fund both of these projects. Money designated for mansion projects from the foundation is \$719,783.99.

Ms. Lynch showed members holiday ornaments (The Bell Tower and the Capitol building) used for fundraising. The 2014 ornament will be of the Executive Mansion.

The next meeting of the Capitol Foundation is June 26, 2014.

REPORT FROM CAPITOL SQUARE PRESERVATION COUNCIL (Kathleen Kilpatrick)

This year is the bicentennial of Capitol Square. As such, the Council is looking into a comprehensive landscape project to enhance the historic integrity of the Square. With over 100,000 visitors annually, the thought is to make it more accessible and to increase its educational component. Additionally, the Council is looking into restoration of Old City Hall.

NEW BUSINESS

Discussion of the CAC budget will be delayed until the September meeting.

Date of the next meeting is scheduled for Thursday, September 4.

The June meeting of the CAC was adjourned at 2:00 p.m.