

# **Citizens' Advisory Council**

## **Meeting Minutes**

### **September 6, 2017**

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Jane Plum called the meeting to order at 12:28pm.

**Approval of Minutes** - Minutes from the June 2017 meeting were approved as written. Motion:

First - Sarah Scarborough

Second - Daphne Maxwell Reid

Yay's – all

Nay's – none

Unanimously Passed

#### **Mansion Director's Report (K. Easley) -**

Stacy Ellis, Deputy Director, filling in for Kaci Easley.

- Tour attendance for June was 227, July was 252, and August was 282.
- Great progress w/ Silver Project due to \$10k grant awarded from the Anne Carter and Walter Robins Jr. Foundation.
  - Two Pieces restored - the two platters in the niche shelves
- Working with VCF on finalizing Silver Service Case Statement and will pass around
  - Contact has been made w/ Huntington Ingalls Industries and we are awaiting meeting date/time
- Final touches are being made to finalize the electronic Docent Manual. Our Summer Intern Alana Corn (daughter of Del. Filler-Corn) was able to make great progress.
  - Will's corrections need to be added into final document
  - Electronic copy will be left on jump drive to docents, CAC, and new administration
- Kitchen fully complete w/ all items thanks to Will Paulsen and Harry Davis

#### **Moment in History – (Lauranett Lee)**

- First House book has a page on the

#### **Committee Reports:**

**Building and Restoration (Bryan Green)**

- History project of talking to former staff and residents and would like to pick that project back up. If anyone is interested, contact Bryan after the meeting and he will share the proposals.

#### **Collections (Harry Davis)**

- None

#### **Education (Clay Hamner)**

- None

#### **Furnishings (Will Paulsen)**

- At the next board meeting, Will expects to have a great deal of the report ready to present.

#### **Stakeholder Reports:**

- DGS (Chris Beschler) –
  1. Transition with new administration and how that impacts the administration – a professional entity has been hired to do an inventory and that process is starting now. The plan is to have this done in September.
  2. DGS held a surplus sale that was a huge success. The gross revenues were \$63,217.00. Expenses were a little over \$17,000 and a \$45,850 check was written to VCF.
  3. Demolition of GAB – the project started August 1<sup>st</sup> a week early. Taking asbestos and lead paint out of the building to get the building ready to demolish. The materials being taken out of the building will either be recycled for lead silver or sent to a landfill. Environmental abatement should be done by December 2017 and the demolition will begin in January 2018. The building should be finished by 2021 with move-in expected 2022. General Assembly, Resources, and Architectural Review Board have signed off on design. Going in front of VCF on DATE.
  4. On 12/19/1960 the National Parks Service named Jefferson's Capitol as a National Landmark. The name on the registry was the Capitol of the Confederacy. Kathleen Kilpatrick and Chris Beschler wrote a letter to the National Registry get the name changed to the Virginia State Capitol and it was approved in

December 23, 2016 and the official certificate was received this week.

**New Business:**

- None

**Adjournment**

The CAC meeting was adjourned at 12:53pm.

First Motion: LaTasha Chambers

Second Motion: Daphne Maxwell Reid

All in Favor: Unanimous

**Next CAC meeting is December 4, 2017.**

**Attendees:**

Harry Davis

Daphne Maxwell Reid

Christy Coleman

Lauranett Lee

Monica Rao

LaTasha Chambers

Beverly Davis

Bryan Clark Green

Will Paulsen

Jane Plum

Sue Alefantis

Justin Reid

Chris Beschler – DGS

Linda Robinson – Head Docent